



July 14, 2016

Dear Exhibitor,

Our records show **Your Company has a balance due of \$XXXX on your account for booth #xxxx** at the 2017 Unified Wine & Grape Symposium on January 25 and 26 at the Sacramento Convention Center.

Please submit the balance due before August 1, 2016. The current invoice for your booth is attached. Your booth may be reassigned if the balance due is not received by this date.

Please let me know if you have any questions regarding your booth invoice. Thank you for your support of the Unified Wine & Grape Symposium.

We look forward to your participation in this well-regarded industry show.

Best regards,
Jen

Jen Smalley

Event & Trade Show Coordinator

American Society for Enology and Viticulture

Unified Wine & Grape Symposium, LLC

ASEV | PO Box 1855 | Davis, CA 95617-1855 USA | Phone: (530) 746-7723 | Fax: (530) 753-3318 |

jen@asev.org | www.asev.org | www.unifiedsymposium.org

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