



LLC Managing Committee Meeting Agenda Conference Call

Thursday, April 16, 2020
3:00 PM

Dial-In: 1-888-396-8039; Passcode: 0260810

Committee Members (8):

Tom Slater (CAWG Director), Chair (July 1, 2019 - June 30, 2020)

John Aguirre (CAWG President), Mike Boer (CAWG Board Member), Nichola Hall (ASEV Past President), Jim Harbertson (ASEV Technical Program Director), Dan Howard (ASEV Executive Director), Bill Pauli (CAWG Past Chair), Keith Striegler (ASEV Board Member)

LLC Managing Committee Meeting Agenda

1. **Call to Order**
2. **Approval of April 16 Meeting Agenda**
3. **Approval of March 11 Meeting Minutes***
4. **Old Business**
 - a. 2021 Unified – Program Development Committee Update
5. **New Business**
 - a. COVID-19 Discussion – Potential impact on Unified 2021
 - b. 2020 Survey Results
6. **Next Meeting Date and Time**
7. **Adjournment**

**documents attached*

**LLC Managing Committee Meeting Minutes
Conference Call**

Wednesday, March 11, 2020
3:00 PM

Committee Members Present:

Tom Slater (CAWG Director), Chair (July 1, 2019 - June 30, 2020)
John Aguirre (CAWG President), Mike Boer (CAWG Board Member), Nichola Hall (ASEV Past President), Jim Harbertson (ASEV Technical Program Director), Dan Howard (ASEV Executive Director), Bill Pauli (CAWG Past Chair), Keith Striegler (ASEV Board Member)

Others Present:

Jenny Devine (CAWG Staff)

LLC Managing Committee Meeting Agenda

1. **Call to Order.** Tom Slater called the meeting to order at 3:06 PM.
2. **Approval of March 11 Meeting Agenda.** Nichola Hall moved to approve the March 11 meeting agenda. Jim Harbertson second, motion was approved.
3. **Approval of February 6 Meeting Minutes.** Nichola Hall moved to approve the February 6 meeting agenda. Jim Harbertson second, motion was approved.
4. **Old Business**
 - a. **2020 Registration – Final.** Registration was down for the exhibit only passes, both paid and comp passes. The official Unified 2020 registration number is 12,000. Nichola Hall asked how well the CEU credits were received, Jenny Devine will get the numbers. Tom Slater stated that he felt the numbers were not bad due to the change in location and the current environment, and that he looks forward to next year.
 - b. **2021 Unified – Program Development Committee Co-chairs.** John Aguirre provided an update regarding the co-chair process. Mike Boer, an LLC Managing Committee Member, has been invited to participate as a co-chair, on the grower side. He has been on the program development committee in the past and is currently a PCA at Grow West. John Aguirre feels that Mike Boer would be an excellent co-chair with Leticia Chacon-Rodriguez, with UC Davis.
 - i. Tom Slater opened the floor for a motion and a second, if no one has any objections.
 - ii. Nichola Hall stated she would like to see the structure move back to the chair and vice-chair process, with rotating one-year winemaking and one-year grapegrowing. The chair would be sitting for one year, and the vice-chair would be sitting for two years.
 - iii. After further discussion, the committee decided to ask if both would be interested in a two-year term as co-chairs and start working on the Program Development Committee process. Nichola Hall will discuss this with Leticia Chacon-Rodriguez, and we will let Mike Boer think about committing to the two-year term.

- iv. John Aguirre made the motion to approve Mike Boer and Leticia Chacon-Rodriquez as co-chairs, with a follow-up conversation that will occur for which of the two are interested in a two-year term. Nichola Hall second the motion, and the motion was approved.
 - c. **2021 Unified Welcome Reception.** Tom Slater restated that he felt the Welcome Reception was successful and that we should leave it as is. John Aguirre stated that CAWG can look into an alternative schedule/solution for their awards reception. This year's welcome reception was very successful and had a great turnout.
5. **Next Meeting Date and Time.** April 16 at 3pm, conference call.
6. **Adjournment.** Tom Slater adjourned the meeting at 3:35 PM.