

2025 EXHIBITOR APPOINTED CONTRACTOR (EAC) RULES AND REGULATIONS AND APPLICATION FOR APPROVAL

Unified Wine & Grape Symposium
January 28 - 30, 2025 (Exhibits: January 29 & 30)
Policy Coverage Dates: January 26 - 31, 2025
SAFE Credit Union Convention Center, Sacramento, California, USA



If an exhibitor chooses to employ an Exhibitor Appointed Contractor (EAC), the EAC must sign this agreement and pay a \$100 fee per booth they are contracted to install and/or dismantle. **The signed agreement and fee must be received no later than January 10, 2025.**

An EAC is defined as any company, other than the Official Contractor, Freeman, used by an exhibitor inside the exhibit hall.

- (1) The EAC must maintain and provide proof of insurance through the terms of the 2025 UW&GS as outlined in this Exhibit D of the 2025 UW&GS Application/Agreement for Exhibit Space. A certificate of liability insurance for no less than \$2,000,000 U.S. per occurrence and an additional insured endorsement (CG2026) must be provided to the UW&GS, LLC.
- (2) The EAC agrees that they will work in the hall only between the hours specified by the UW&GS and Freeman and will abide by all badging rules established by UW&GS.
- (3) The EAC is not allowed on the show floor during show hours as an additional safety and security measure.
- (4) The EAC is permitted to store equipment in the exhibitor's booth during installation and dismantle only.
- (5) The EAC may not operate a service desk within the exhibit hall. The EAC must confine its operations within the exhibitor's booth space.
- (6) EACs and exhibitors are not permitted to have electric carts or scooters in the building at any time.
- (7) The operation or use of motorized or mechanical material handling equipment or lifts by exhibitors or their appointed contractors is prohibited.
- (8) Cameras or photography are prohibited on the exhibit floor without permission from UW&GS.
- (9) The EAC affirms that they have confirmed work orders from all contracted exhibitors and will not in any manner solicit work from other exhibitors or booths under any circumstances.
- (10) The EAC under no circumstances will be allowed to remove floor marking tape until the close of the exposition.
- (11) The EAC must abide by the fire and safety and exhibit hall regulations.
- (12) All booth designs and structures must conform to the rules and regulations in the exhibitor service manual.
- (13) The EAC agrees to abide by all existing union contracts, regardless of dispute from a prior work engagement. Any dispute causing injury of any kind to UW&GS, its agents, contractors, exhibitors or attendees will be the full responsibility of the EAC including, but not limited to, all consequential damages arising out of such a dispute.
- (14) The EAC must meet all venue and general service contractor requirements in order to participate in the UW&GS.
- (15) The EAC agrees to pay all reasonable costs incurred by the UW&GS official service contractor (Freeman) in connection with the EAC's operation that would not have been incurred otherwise.
- (16) UW&GS has no responsibility whatsoever for any property at the event or any financial obligation of the EAC under any circumstances.
- (17) The UW&GS reserves the right, in its sole discretion, to withhold approval or to dismiss from the show, any service contractor whose participation in the show may, in the opinion of show management, lead to strikes, picketing, other labor action directed at the show, other disruption of the show, noncompliance with the Freeman exhibitor manual or the UW&GS 2025 Exhibitor Application/Agreement, or interference with any of the exhibitors.

EAC (Indemnitor) agrees to indemnify, hold harmless and defend Unified Wine & Grape Symposium, LLC, its members the American Society for Enology and Viticulture and the California Association of Winegrape Growers, the City of Sacramento, Visit Sacramento, Freeman, Convention Management Resources and their respective directors, officers, members, agents, employees, volunteers, successors and assigns (collectively "Indemnitee"), from and against any and all liabilities, damages, actions, costs, losses, claims and expenses (including all attorneys' fees, court cost and litigation expenses), on account of injury, death, loss or damage to persons, property or profits arising out of or resulting in whole or in part from any act, omission, negligence, fault or violation of law or ordinance by EAC or its officers, directors, employees, members, partners, its parent and/or subsidiary, successors, assigns, agents, affiliates, sub-contractors, guests, or invitees.

**2025 EXHIBITOR APPOINTED CONTRACTOR (EAC)
ACCEPTANCE OF TERMS & CONDITIONS AND
INFORMATION & CREDIT CARD AUTHORIZATION FORM**



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**PLEASE COMPLETE, SCAN, AND RETURN THE FOLLOWING FORM TO:
info@unifiedsymposium.org no later than January 10, 2025.**

EAC INFORMATION

EAC Company Name:

EAC Contact name and title:

EAC Company:

EAC Full Address:

EAC Telephone Number:

EAC Contact Email Address:

Exhibiting Company Name:

Exhibiting Company Booth Number:

Exhibiting Company Name:

Exhibiting Company Booth Number:

Exhibiting Company Name:

Exhibiting Company Booth Number:

Exhibiting Company Name:

Exhibiting Company Booth Number:

Exhibiting Company Name:

Exhibiting Company Booth Number:

EAC CREDIT CARD INFORMATION

Accepted credit cards    

Card Number

Expiration Date

CVC Code

Billing address

City, State

Zip code

Total amount to be charged = \$100.00 (USD) x _____ (Number of Exhibiting Companies contracted by EAC)

Please Print Cardholder's Name

Authorized Signature (Authorizes Charge on Credit Card)

REFUNDS WILL NOT BE ISSUED

Acceptance of Terms and Signature

I agree to the Terms & Conditions delineated in the 2025 EAC (Exhibitor Appointed Contractor) Rules and Regulations and Application for Approval

AUTHORIZED SIGNER

DATE



2025 Liability Insurance Certificate

& Additional Insured Endorsement Requirements

Additional Insured Endorsement CG 2026 Sample

Please submit your Additional Insured Endorsement Form with your Certificate of Liability Insurance issued for your current CGL policy. All sections must be completed as shown in the example.

Your Additional Insured Endorsement Form CG 2026 must list the following:

- 1. Unified Wine & Grape Symposium, LLC
2. The City of Sacramento
3. Visit Sacramento
4. Freeman
5. Convention Management Resources

These requirements are per your application terms.

The event will be held at SAFE Credit Union Convention Center, 1400 J Street, Sacramento, CA 95814

Sample insurance certificate form showing policy number, schedule, and list of additional insureds (Unified Wine & Grape Symposium, LLC, The City of Sacramento, Visit Sacramento, Freeman, Convention Management Resources).

Submit Endorsement with Certificate to:

Unified Wine & Grape Symposium, LLC
PO Box 1855, Davis, CA 95617 USA
Phone: 530-753-3142 • Fax: 530-601-5317
Email: insurance@unifiedsymposium.org